



The Hong Kong Institute
of Biotechnology Limited

REGISTRATION FORM

GMP Training Workshop: Computer System Validation – Applying Current Best Practices
and PIC/S Guidelines (Approved course code: CPD/L/04/2019)

Organization	_____		
Address	_____		
Telephone No.	Contact Person	_____	
Fax No.	Email	_____	

Priority Guaranteed seating: 3 Reserved seating: Unlimited	Participant's Full Name (must be the same as printed on HKID Card -- for RTTP applicant only)	Job Title	HK Permanent Resident? (Yes/ No)	Preference (Please v)	
				Class 1 25 th & 26 th September 2019	Class 2 25 th & 27 th September 2019
Guaranteed Seating					
Guaranteed Seating					
Guaranteed Seating					
Reserved 1 st					
Reserved 2 nd					
Reserved 3 rd					

Authorized Signature
& Company Chop: _____

Date: _____

For enquiries, please call Mr. Tai at 2948 9204 or email to training@hkib.org.hk.

Registration:

- Please complete the registration form and return by fax (2603 5012) or email to training@hkib.org.hk, before registration deadline of **6th September 2019**.
- Follow-up email/call will be made upon receipt of application (please call Mr. Tai for any enquiry).
- Confirmation email will be sent on / before **11th September 2019**, after closing of registration.

Method of Payment: (All payments must be received by HKIB before 23rd September 2019)

- A. Make cheques payable to "The Hong Kong Institute of Biotechnology Limited", and post to Hong Kong Institute of Biotechnology Ltd., 2 Biotechnology Ave., 12 Miles, Tai Po Rd., Shatin, N.T.
Attn: Gabriel Tai (Re: HKIB Training Workshop in September 2019) OR
- B. Wire transfer to HKIB and notify payment via email training@hkib.org.hk, with copy of bank receipt. Remittance details are: Bank Name: **Hang Seng Bank Limited**, A/C No.: **HKD S/A-024-290-2-026000**.

Important Note:

1. Registration fee is not refundable.
2. Training course fee for HKPMA member is **HK\$ 4,500 per person** and **HK\$ 6,000 for non-member**.
3. Individual company must submit a completed RTTP grant application form (**Form 2A**) to **VTC, 2 weeks before course commencement**, together with **HKID copy of employee** nominated for the training and **copy of company BR**. Late application may **not** be processed.
4. Each company will be entitled to 3 "Guaranteed" seatings in maximum and unlimited "Reserved" seatings.
5. "Reserved" seatings will be evenly allocated based on enrolment time and available seatings.
6. Final allocation to either Class 1 or Class 2 will be advised in the Confirmation email.
7. "Guaranteed" seatings would be forfeited for any application received after registration deadline.
8. HKIB reserves all rights to approve or decline any applications based on the above mentioned criteria.
9. Typhoon/black Rainstorm - The event will be cancelled if typhoon signal No.8 or above or black rainstorm warning is hoisted after (or is announced by the Hong Kong Observatory to be hoisted at/after) 8:00a.m. Participants will be notified as soon as the class is made up.